



August, 2020

**Grant deadline: Friday, October 9, 2020**

TO: Wisconsin School Jazz Band Directors

FROM: Linda Marty Schmitz, President

In spite of the COVID-19 issues facing all of us, and especially teachers, the Madison Jazz Society will still award grants to Wisconsin school jazz centered programs. However, due to COVID-19 concerns, applicants this year are encouraged to submit requests to purchase sheet music; instrument purchase or repair; or purchase equipment or computer items that could be used to help teach virtually or conduct virtual events/clinics. Any award for an in-person event (clinic, concert, etc.) will be paid after the event has occurred. Other awards will be paid by the end of 2020.

**Grant requests must be limited to \$500 per project** to help the Society assist as many schools and projects as possible. Schools may join together to submit a joint application for funding. Final selection will be based partly on which proposals provide as much of the information requested on the application as possible.

Applications that demonstrate school and community support may have a competitive advantage in MJS grant award decisions. Examples of such support include (but are not limited to) commitments of matching funds and/or donations of goods or professional services that are in scale with local giving capacity. Such commitments might come from your school/district budget, parent/community organizations, local businesses or other sources, such as Rotary, Optimists, Kiwanis, etc.

Recipients of the grants will be notified by October 30 and award checks will be mailed to the school by the end of the year for all projects but not live events. Checks for live events will be sent after the event is conducted. It is expected that the funding provided by MJS will be acknowledged in event publicity, press releases, programs, etc.

To apply for a grant, submit the application cover page included with this letter and a not more than two-page narrative telling of your proposal. Letters of support are also welcome. The application can be mailed to: MJS Grant Committee, 5720 Steeplechase Drive; Waunakee WI 53597-8604 or FAXed to 608-850-5401. Applications can also be submitted as attachments to [mjs@madisonjazz.com](mailto:mjs@madisonjazz.com). The deadline for submitting applications is **Friday, October 9, 2020..**

If you need further information, contact Linda Marty Schmitz at (608) 850-5400 (E-mail: [mjs@madisonjazz.com](mailto:mjs@madisonjazz.com)). We look forward to hearing from you.



## 2020-21 Grant Application Cover Page

Name & Title of submitter: \_\_\_\_\_

School: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Title of project (*and brief description*) for which funding is requested:

---

---

---

---

---

Amount requested (limit of \$500): \_\_\_\_\_

Have you sponsored a project such as this before?  Yes  No

How many students do you expect to participate in this event/project by attending, performing, working, etc.? \_\_\_\_\_

Please itemize all anticipated expenses (such as postage, printing, etc.—include the dollar amount for each):

---

---

---

---

Please itemize all anticipated income (such as ticket sales, donations, other grants, etc.). Income from ticket sales can be used to offset costs of the program or to support related and approved jazz projects. Include the dollar amount for each income source.

---

---

---

---

**Return to MJS Grant Committee, 5720 Steeplechase Drive; Waunakee, WI 53597-8604,  
by FAX to 608-850-5401 or as an attachment to [mjs@madisonjazz.com](mailto:mjs@madisonjazz.com)  
no later than Friday, October 9, 2020**

***When applications are received, they will be acknowledged via an e-mail message.  
If you do not get an acknowledgment, feel free to contact us***